

mittee. Ag p 38
Church weekday early education committee. Ag p 42
How to develop a committee manual. Ag p 16
Orientation . . . a giant step for new committee members. Ag p 3
Planning and conducting committee meetings. Ag p 11
Problem solving in committees. Ag p 14
Training resources for church committees. Ag p 8
Who needs committees? Ag p 19

CHURCH council
We had a church council planning retreat. Je p 28

CHURCH finance
Basic church budgeting: a step forward. S p 41
Save money when building. S p 42

CHURCH planning
Would you attend the meetings you plan? F p 17

CHURCH (local) properties and buildings
Building planning for bold mission. Mr p 3
Does your church building need a facelift? Mr p 11
Get the most from your buildings. Mr p 8

CHURCH related vocations
How church leaders can help church vocations volunteers. O p 39

CHURCH secretary
Secretary's corner.*

CHURCH service
A practical guide to parliamentary procedure. O p 26

CHURCH staff
Helping a new staff member get started. S p 23
CLARK, Carl A.
A funny thing happened. N p 34
What your church can do for the handicapped. Ap p 23

CLARK, George
Brother C. N. Cere has priority problems. O p 49
Brother Goodbody gets into weightier matters. Ja p 49
Brother Goodbody gets published. Mr p 49
Brother Goodbody gets rescued. My p 49
Brother Goodbody recommends. Jl p 49
Brother Goodbody roughs it. Je p 49
Brother Novice gets another point of view. S p 44

Christmas cards, o Christmas cards. D p 49
"It takes a troubled man . . . " N p 49
Miss Daisy takes drastic action. Ap p 49
Phase to phase with cousin Charley. Ag p 49
Strong medicine for Brother G. F p 49

CLEGG, Cecil

Church long-range planning pays. My p 36
COILE, W. James
Good landscape planning pays. O p 37
COLEMAN, Lucian
Is your church really a democracy? Jl p 16
COOK, Melva
Making family ministry getable. S p 40
COOPER, James L.
How to survive as a counselor. Ap p 18

COOPERATIVE program
Help your church celebrate cooperative program day. Mr p 42
COUCH, Bob
Church weekday education committee. Ag p 42
Help Christian schools meet IRS guidelines. S p 28

COUNSELING
How to survive as a counselor. Ap p 18
When people get angry. O p 23
COVINGTON, Stuart
Don't sell our senior adults short. Je p 22
CRISMAN, Larry
The annuity board's *now* route to financial security. Mr p 40
DANIELSON, Jim
Planned purchases save money. N p 31
DARNELL, Otis
A funny thing happened. Ag p 25
DAVIS, C. P.
Coping with criticism in ministry. S p 18
Leading cliques in the church. Jl p 20
Patterns for church leadership. N p 15
DAVIS, Lee E.
Basic church budgeting: a step forward. S p 41
Keep financial stewardship alive this summer. Je p 43

DEATH
What does your church teach children about death? My p 43
DEHONEY, Wayne
For the able moderator. D p 39

DISASTERS
Prepare for disaster. Ja p 26
DOBBINS, Gaines S.
How to prepare a church to meet crisis. Mr p 31
DOBBINS, Louise
A funny thing happened. Mr p 41
DORSEY, Rolfe W.
A spiritual growth through people experiences. F p 14
DOWDLE, Thad R.
Priorities for leaders. O p 9
DRIGGERS, B. Carlisle
Every church is changing. Ap p 3
DUGGER, John W.
Do people listen to your announcements? Ja p 18
DUNN, Jimmy F.
Planning and conducting committee meetings. Ag p 11
DWYER, Richard E.

How to minister to single adults. Jl p 7
EDWARDS, T. Keith
Suggestions for pastor selection committees. D p 19

ENERGY conservation
Energy: a stewardship issue! Mr p 14
Share energy conservation information with your church. Je p 25

EVANGELISM
While firemen drown, the world burns. F p 28
EVANS, Harold T.
What makes a church small? Jl p 23

FAMILY, Ministry to
Making family ministry getable. S p 40
FITZGERALD, R. N.
Insurance for your church. Mr p 23
FLEET, Ray T.
Missionary survives two electric shocks. F p 46
FLETCHER, George W.
Get the most from your buildings. Mr p 8

FOOD service
Your church kitchen*
FOWLER, Ruth
Where are the bold mission volunteers? D p 29
GILLESPIE, Paul G.
Pastor or layman as moderator? Je p 37
GLAZE, Sue
How to plan a media center. Ja p 44
GLAZNER, Martha Jo
Youth personal growth materials. S p 39

HANDICAPPED
What your church can do for the handicapped. Ap p 23
HANDKINS, Ed
Signs of our times. Je p 32
HARRIS, Tom
Success in ministry. O p 6
HASSELER, Betty
An attitude of gratitude. N p 41
HAYES, Judi Slayden
How church leaders can help church vocations volunteers. O p 39
HERNDON, James L.
Is contract housekeeping for your church? D p 8
HARRINGTON, Sharon
Do more people mean fewer problems? O p 33

HOLBROOK, Gary K.
Benefits of a support group. O p 16
HOPPER, Henrietta
A funny thing happened. D p 41
HORTON, Michael
Leader enlistment that sticks. O p 14
HOSKINS, Lucy R.
Secretary's corner.*
HOWARD, Harold C.
Delegate to develop people. O p 12

HUMOR

A funny thing happened. C. W. Bess. My p 38; John Chennault. O p 25; Carl A. Clark. N p 34; Otis Darnell. Ag p 25; Louise Dobbs. Mr p 41; Brian Harbour. F p 39; Henrietta Hopper. D p 41; Trudy Johnson. Je p 34; Thomas H. Martin. Jl p 34; C. J. Molmen. Ja p 41; Della Mae Pollard. Ap p 41; Jay Scribner. S p 30
Brother C. N. Cere has priority problems. O p 49
Brother Goodbody gets into weightier matters. Ja p 49
Brother Goodbody gets published. Mr p 49
Brother Goodbody gets rescued. My p 49
Brother Goodbody recommends. Jl p 49
Brother Goodbody roughs it. Je p 49
Brother Novice gets another point of view. S p 44
Christmas cards, o Christmas cards. D p 49
"It takes a troubled man . . ." N p 49
Miss Daisy takes drastic action. Ap p 49
Phase to phase with cousin Charley. Ag p 49
Strong medicine for Brother G. F p 49
JACKSON, Barbara
Building overseas churches through home Bible study. Mr p 46
JENKINS, David L.
Problem solving in committees. Ag p 14
JOHNSON, Trudy
A funny thing happened. Je p 34
JOHNSTON, B. Conrad
Let your opposition speak out. Mr p 17
JUSTICE, William G.
Pastoral care in critical illness. Ja p 3
While firemen drown, the world burns. F p 28
KENNINGHAM, C. W.
Prepare for disaster. Ja p 26
KLINE, John A.
How to reach consensus in your meetings. Je p 31
KRAEMER, Debra Reagan
The minister's wife—called of God. Ja p 37
LANDON, Richard
You can help without being taken in. S p 25

LEADERSHIP

Don't be threatened by new ideas. F p 42
Help leaders get a good start. N p 9
Leader enlistment that sticks. O p 14
Leading cliques in the church. Jl p 20
Let your opposition speak out. Mr p 17
Mistakes leaders don't have to make. N p 12
Patterns for church leadership. N p 15
Priorities for leaders. O p 9
Successful ideas make ministry more effective. S p 16
What to do after the church votes. F p 23
What to look for in potential leaders. N p 3
LEWIS, Roy F.
Mistakes leaders don't have to make. N p 12
Real estate investments for the minister. Ap p 39

LIBRARY administration

How to plan a media center. Ja p 44
LINDROTH, Joan B.

Special care and treatment for volunteers. D p 30

LOVORN, Tommy E.
What to do after the church votes. F p 23
LOWERY, Robert
Share energy conservation information with your church. Je p 25
MCBURNEY, Louis
Ministering in job-related problems. Ja p 12
MCLELLAN, Albert
What licensing of Baptist ministers means. Jl p 24

MC COY, Lee H.
A practical guide to parliamentary procedure. O p 26
MC DONOUGH, Reginald M.
Manipulator or actualizer? N p 20
MC EACHERN, Alton H.
Blending the contemporary and traditional in worship. Je p 11
Setting pastoral priorities. D p 16
MC GEE, Tommy
What the new postal regulations mean for churches. D p 3.

MC GEHEE, Fred
When people get angry. O p 23
MC KEEVER, Joe N.
How our church evaluated the pastor. Je p 16

MADDOX, Larry G.
Church public relations committee. Ag p 45
Don't be threatened by new ideas. F p 42
MARTIN, Sara Hines
My peace I give unto you. Jl p 37

MARTIN, Thomas H.
A funny thing happened. Jl p 34

MASSEY, G. Harold
Are you approachable? Ja p 31
MENKUS, Belden
Protect your building against theft and vandalism. F p 33

MERRITT, Jean
Secretary's corner*

MINISTERS, culture, morals, manners
How to resign from a church. D p 23

MINISTERS, Life of

Coping with criticism in ministry. S p 18
Don't let the well run dry. F p 3
Finding time for personal and family devotional experiences. F p 8
"I lost over 700 pounds last year." O p 20
Measuring spiritual growth. F p 11
So you want to move? Mr p 20
Spiritual growth through people experiences. F p 14
When ministers get lonely. My p 45

MINISTERS, (ordained)

How our church evaluated the pastor. Je p 16

MINISTERS, Part-time

Adventure in ministry—bivocational pastorates. Ja p 39

MINISTERS, role support

Benefits of a support group. O p 16

MINISTERS' salaries, pensions, etc.

Real estate investments for the minister. Ap p 39

MINISTERS' wives

An attitude of gratitude. N p 41
Do more people mean fewer problems? O p 33
Frustrations and joys of a minister's wife in a transitional church. Ap p 37
My peace I give unto you. Jl p 37
My wife understood and ministered. Jl p 35
Serenity tips from seasoned wives. Mr p 33
Someone to talk to. F p 35
The grace of giving and receiving. Je p 41
The minister's wife—called of God. Ja p 37
The world outside our window . . . and sometimes inside the house. S p 31
Thoughts on the preacher's wife. D p 37

MINISTRY

My private ministry. F p 40
Success in ministry. O p 6

MISSIONS, Bible study

Building overseas churches through home Bible study. Mr p 46

MISSIONS, education and promotion

Mission motivation through missionary moments. Ja p 43

MISSIONS, foreign

Missionary survives two electric shocks. F p 46

MISSIONS, volunteer workers

Keys to missions.
MOLMEN, C. J.
A funny thing happened. Ja p 41
MONTGOMERY, Bill
Youth—our continuing challenge in stewardship. F p 47

PHILLIPS, Dan Kenneth

Successful ideas make ministry more effective. S p 16

PLANNING

Church long-range planning pays. My p 36
Planning aids for September, 1980. My p 10
Planning aids for October, 1980. My p 12
Planning aids for November, 1980. My p 14
Planning aids for December, 1980. My p 16
Planning aids for January, 1981. My p 18
Planning aids for February, 1981. My p 20
Planning aids for March, 1981. My p 22
Planning aids for April, 1981. My p 24
Planning aids for May, 1981. My p 26
Planning aids for June, 1981. My p 28
Planning aids for July, 1981. My p 30
Planning aids for August, 1981. My p 32
Planning aids for September, 1981. My p 34

POLITY, church

Is your church really a democracy? Jl p 16

POLLARD, Della Mae
A funny thing happened. Ap p 41
POWELL, James L.
Help your church celebrate cooperative program day. Mr p 42

PRAYER meetings

Reaching people in midweek services.
Je p 13

PRIVETTE, Jerry A.
Avoid those parking problems. Ja p 23
Building maintenance doesn't cost, it pays.
N p 28

PROPERTY

Building maintenance doesn't cost, it pays.
N p 28

PROPERTY and space

Avoid those parking problems. Ja p 23

PUBLICITY

Do people listen to your announcements?
Ja p 18

PUBLIC relations

A media approach to vulnerable living.
Jl p 26
Get acquainted with your church family.
Mr p 26
Write better recommendations. F p 25
QUINN, James R.
"I lost over 700 pounds last year." O p 20

RADIO and TV

Improve your radio/tv devotionals. Ap p 29
RAY, Cecil A.
Bold giving. O p 43
REDFORD, F. J.
Building planning for bold mission. Mr p 3
REECE, Bo
Better care for your audiovisual equipment.
Ap p 26

RETIREMENT

Life begins at retirement? Je p 18
The annuity board's now route to financial security. Mr p 40
RICH, Winfield
Orientation . . . a giant step for new committee members. Ag p 3
ROGERS, Mary Frances
The grace of giving and receiving. Je p 41
RUSH, John E.
Eye-catchers for developing Christian giving. Jl p 45
Frustrated? My p 46
Monthly mailings of offering envelopes can help your church. D p 13
SCHALLER, Lyle E.
Is your church dying? Ap p 14
SCOTFORD, John R.
Getting a church to think. Jl p 43
SCRIBNER, Jay
A funny thing happened. S p 30
SHARP, Charles E.
The pastor and the part-time staff. Mr p 37
SHEFFIELD, Jimmie

Helping a new staff member get started.
S p 23
How to develop a committee manual.
Ag p 16
SHERMAN, Bill
Keys to missions. D p 25
SHORT, Mark
Your church needs wedding policies. Ja p 28
SHOTWELL, Larry
Church nominating committee. Ag p 29

SINGLES, ministry to

An inside look at ministry to singles. Jl p 10
How to minister to single adults. Jl p 7
Mandate to minister to singles. Jl p 3
We have a fellowship of single Christians.
Jl p 13

SKAGGS, Ronald G.
Energy: a stewardship issue! Mr p 14
SMITH, Gean G.
When ministers get lonely. My p 45
SMITH, John Cobb
Improve your radio/tv devotionals. Ap p 29
SMITH, Ralph M.
Reaching people in midweek services.
Je p 13
SMITH, Roland
Does your church building need a facelift?
Mr p 11
SMITH, Sid
Where is your church going? Ap p 8

SOCIAL change

Every church is changing. Ap p 3
Is your church dying? Ap p 14
Leading your church in change. Ap p 11
Where is your church going? Ap p 8

SPIRITUAL life

Youth personal growth materials. S p 39
STANDERFER, Ernest D.
Church stewardship committee. Ag p 31
Committed to ministries—an exciting budget program. Ag p 47
Stewardship: need and neglect. Ap p 44

STEWARDSHIP

An IGDUM connection. Mr p 44
Avenues for teaching Christian giving.
N p 44
Committed to ministries—an exciting budget program. Ag p 47
Eye-catchers for developing Christian giving. Jl p 45
Frustrated? My p 46
Give every member an opportunity to grow in giving. O p 41
Keep financial stewardship alive this summer. Je p 43
Stewardship: need and neglect. Ap p 44
Youth—our continuing challenge in stewardship. F p 47
TAYLOR, Howard
Mission motivation through missionary moments. Ja p 43
TAYLOR, John Lee
Preaching service or worship service? Je p 3
TONKS, A. Ronald

Church history committee. Ag p 43
Pastor: your Baptist heritage is worth remembering. Je p 46

TREADWAY, Charles F.
Church baptism committee. Ag p 39
Church benevolence committee. Ag p 41
Church Lord's supper committee. Ag p 40
TRENT, Earle
So you want to move? Mr p 20

TURNER, Denise D.
What does your church teach children about death? My p 43
VANDERGRIFF, Steve
How to resign from a church. D p 23
VANDERSLICE, Charles D.
Save money when building. S p 42

VOLUNTEERS

Special care and treatment for volunteers.
D p 30

WEDDINGS

Your church needs wedding policies. Ja p 28
WEDEL, Leonard E.

Help leaders get a good start. N p 9
Write better recommendations. F p 25

WELLBORN, Norris
Thoughts on the preacher's wife. D p 37
Who needs committees? Ag p 19

WHITE, Ernest
What to look for in potential leaders. N p 3

WHITLOW, June
Coordinating men's and women's activities in mission action. S p 10
WILLIAMS, Leslie S.
When does a mission come of age? Ap p 33
WILLINGHAM, Glen R.
My private ministry. F p 40

WILLS

Why don't people write wills? D p 43

WORLEY, Bobby F.
We had a church council planning retreat.
Je p 28

WORSHIP

Blending the contemporary and traditional in worship. Je p 11
How to plan better worship services. Je p 6
Preaching service or worship service? Je p 3
You can create a spirit of worship. N p 24
WRIGHT, Helen R.
How to write minutes. S p 33
YOUNG, Gerald L.
An inside look at ministry to singles. Jl p 10
YOUNG, Mary Todd
Church preschool committee. Ag p 34